

RIM LOCK FITTING INSTRUCTIONS

PARTS LIST

Rim lock (complete with keep) • Screws • Emergency release catch

TOOLS REQUIRED

Drill • 12mm & 7.5mm drill bits • Slotted screwdriver • Rule/tape measure • Pencil

FITTING YOUR LOCK

- Step 1.** Decide exactly where you intend fitting your lock and offer it up to the edge of the door. Check to see if there is sufficient clearance between the door and frame to allow you to secure the lock. Let return of lock into edge of door, as necessary.
- Step 2.** Mark the centre of the square hole required for the door knob spindle, using a pencil. Drill this hole using a 12mm drill bit.
- Step 3.** Offer the lock back up to the door and fit your spindle / door knobs. Secure your lock to the door using the screws provided.
- Step 4.** Close the door and mark the position of the keep on the door frame. Let the keep into the architrave / frame as necessary, ensuring that the thumb latch is able to slide into the keep. Secure using the screws provided.

FITTING THE EMERGENCY RELEASE

- Step 5.** Carry out steps 1 – 3 above, then remove the lock from the door and place it face down on a clean flat surface.
- Step 6.** Fold the tracing paper template towards you, along the dotted line. Place the template on the back of the lock, ensuring that it sits accurately over the pre-drawn outline. Mark the centre of the square spindle hole, all the screw holes and the emergency release slot on the tracing paper.
- Step 7.** Now place the template tight up to the edge of the door in the position previously occupied by your lock. Ensure that the template is the right way up and that both the spindle and the screw hole centre marks line up with the holes you have already drilled. Check, re-check and then mark the centre of the emergency release slot on the door, through the tracing paper. Drill this hole using a 7.5mm drill bit.
- Step 8.** Cut your emergency release bar to the correct length – allowing for BOTH the thickness of your door and the section of bar that needs to locate inside the slot in the back of the lock.
- Step 9.** Push the emergency release bar through the hole you have drilled in the door (from the opposite side to the lock). Place the round emergency release cover plate over the slotted end of the bar and secure using the two screws supplied. Offer the lock up to the door, ensuring that the release bar locates in the slot on the back of the lock. Secure the lock using the screws provided and fit your door knobs.
- Step 10.** Check that your emergency release works. *(Please note that your emergency release ONLY operates to pull-back the catch, not the other way around.)*

Your rim lock and emergency release is now ready for use.

CLEANING

Sprays periodically with a good quality furniture polish and dust with a soft dry clothe.
(N.B: Cast iron rim locks are sprayed with silicone to protect them from moisture. You may wish to remove any excess spray with a dry tissue before fitting. Cast iron locks should NOT be used externally or in very damp conditions.)